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SPECIAL ASSISTANT TO THE SECRETARY OF STATE

Washington

July 7, 1949

Dear Admiral Hillenkotter:

Pursuant to previous correspondence and conversations on the subject, the Department is in a position to make available a limited number of Foreign Service Officers for duty in CIA. This is in line with the policy of the Department to place on inter-service assignments Foreign Service Officers returned from duty abroad. This proposition has been discussed with Mr. Childs of ICAPS and with the Division of Foreign Service Personnel, and it seems to be fairly well agreed that it would be very valuable for CIA to have on assignment in Washington and in certain CIA field offices in the United States a limited number of well qualified Foreign Service Officers.

It is believed that a number of advantages would accrue to the Central Intelligence Agency, to the Department of State, and to the national intelligence program generally, from such an arrangement. Foreign Service Officers would bring to the Central Intelligence Agency the benefit of their field experience; and upon return to the Department or to Foreign Service assignments, the individual Foreign Service Officers who had experience with CIA would carry with them an appreciation of the problems of intelligence and the intelligence requirements in Washington.

Since the Central Intelligence Agency requirements will undoubtedly change from time to time and since there are considerable variations in the grades and qualifications of the Foreign Service Officers who are now or may become available, it is believed that the procedures established to carry out the arrangement should be as flexible as possible. Accordingly, it is suggested that:

a. CIA establish a quota of positions which it is desired to fill by assignment of Foreign Service Officers. The quota may be revised at any time by mutual agreement of CIA and the Department. It is believed to be desirable that the quota be in terms of numbers and not in terms of specific positions, so that as vacancies in the quota occur replacements may be assigned

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to other duties at CIA's discretion, with the only requirement being that the classified position to which the Foreign Service Officer is assigned must be in line with his Foreign Service grade.

b. If CIA desires to have a Foreign Service Officer withdrawn or if the Department desires to reassign a Foreign Service Officer, reasonable notice of say three months, will be given.

c. As a general policy Foreign Service Officers would be expected to serve with CIA for a stipulated period which may be determined on an ad hoc basis but which generally should not be less than one year nor more than three.

d. Foreign Service Officers selected for assignment to CIA should expect to spend a period of approximately 30 days' indoctrination in the Intelligence organization of the Department of State. It is believed that this would make them more valuable to CIA, and it certainly would place their experience with CIA in a better perspective.

e. Request for assignment of a Foreign Service Officer either by name or by qualifications may be instituted either by CIA or by the Department (Division of Foreign Service Personnel). In either case the request should be addressed through the Special Assistant for Research and Intelligence, who will endeavor to assist in determining the qualifications of the individual for the assignment desired.

From discussions with Mr. Childs, it is understood that there is a possibility that the Central Intelligence Agency is also interested in obtaining several Foreign Service Officers for duty in [redacted] offices. It is understood that CIA is willing to reimburse the Department for the salaries of Foreign Service Officers assigned in Washington, [redacted]

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[redacted] The Department is prepared to assign a very limited number of officers on a non-reimbursable basis for duty with [redacted] offices, but it would be necessary to obtain reimbursement for officers assigned in Washington.

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The Department has a number of well qualified officers whom it is now prepared to submit for consideration against the quota which may be established.

Accordingly, it would be appreciated if the Central Intelligence Agency would indicate its views of this proposal and, if it is generally acceptable, submit a quota by approximate grades so that immediate steps may be taken to fill the positions.

If you approve of this proposal, it is suggested that representatives of the Central Intelligence Agency get together with Mr. Pope of this office and with representatives of the Division of Foreign Service Personnel and of the Division of Budget in order to work out the details so that the assignments may be accomplished with the least amount of inconvenience and delay.

Sincerely yours,

/s/ W. Park Armstrong, Jr.

W. PARK ARMSTRONG, JR.